

# ClarkFEST

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October 16, 2021 11:00am to 7:00pm

Gateway Park - 500 Little League Blvd, Clarksville, IN 47129

## GENERAL INFORMATION:

ClarkFEST is a one day Festival of FOOD, FAMILY AND FUN. Additional activities during ClarkFEST will include a parade, car show, live performing acts, and plenty of activities for the kids and families. Outdoor booth spaces of 10'x10' will be available. Your booth will be on pavement, corner weights for outdoor booths are highly recommended.

## CRAFT BOOTH REQUIREMENTS:

Show tents are recommended for the booths, but not required. Remember the sides and back of another booth will be visible in your booth. **All tables must be covered to the floor or ground.** State Law requires you to have a fire extinguisher and at least one "No Smoking" sign in your booth. Weights are advised, as ClarkFEST is not responsible for weather. Nothing may be attached to any walls, windows of the permanent structures, or fences on our property. Two vendors may share a booth, but must submit an application separately. If you are selling different mediums/products, each medium must be listed under submission. This is NOT a flea market.

## INSURANCE AND TAX:

Each vendor is responsible for obtaining his or her own insurance. The Town of Clarksville, Clarksville Parks & Recreation, will not be responsible for any losses or damage to any exhibit or property brought to the Festival. Each vendor will be responsible for paying sales tax to the State of Indiana.

## SECURITY:

Security will be provided during the event until tear down at 6:00PM.

## CRAFT BOOTH FEES:

Booth fees are \$75.00, and the deadline to register is Friday, October 1, 2021. If a vendor's booth stays open for the entirety of the event...

Upon notification of acceptance, the booth fee will be deposited. Cancellations must be in writing and postmarked by October 1, 2021. A \$25 cancellation fee will be charged. There will be no refunds after October 8, 2021. Make all checks payable to the Town of Clarksville.

Please send two separate checks, one made out for \$50 and the other for \$25. If you keep your booth open until 6:00pm, you will receive your \$25 check back making your booth space only \$50.

## SHOW DATES AND SET-UP/BREAK-DOWN:

ALL booths should be set up between 5:00pm and 7:00pm Friday, October 15th. We will provide overnight security by the Clarksville Police Department. Booths will open Saturday at 11:00am when the festival begins and shut down at 6:00pm. Do **NOT** drive into the booth area when taking your booth down. We will do our best to have volunteers help you to your vehicle.

**CRAFT EXHIBITOR ENTRY FORM**

**\*\*\*\*Entries due by October 1st, 2021\*\*\*\***

**For questions, please contact Jennifer Voignier at [stamp1jen@yahoo.com](mailto:stamp1jen@yahoo.com) or by phone at 812-406-7892.**

Please Print

Name \_\_\_\_\_

Exhibit or Business Name \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please include a detailed description of your craft:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please send 2 checks, one for \$50 and one for \$25, both made payable to the Town of Clarksville. Stay completely open for business until after 6:00pm and your \$25 check will be returned to you, as you close your booth.

Thank you for participating!

**ClarkFEST**

**Attn: Jennifer Voignier**

**2000 Broadway Street, Suite 221**

**Clarksville, IN 47129**